

## Annual return and certificate of registered documents

Sections 13(2) and 16, Retirement Villages Act 2003

- Complete this form to file an annual return for your retirement village.
- All fields must be completed unless they are specifically marked as optional.
- Upload your completed annual return online at [www.retirementvillages.govt.nz](http://www.retirementvillages.govt.nz).
- **The details provided on this form will be published on the Retirement Villages Register and can be viewed by the public.**

### PART 1: RETIREMENT VILLAGE DETAILS

<b>Name of village:</b>	Strathallan Retirement Village
<b>Registration number:</b>	2040005
<b>Street address of village:</b>	31 Konini Street, Gleniti, Timaru
<b>Address of registered office of village:</b> This must be a physical address in New Zealand. It cannot be a post office box or private bag address.	12 Park Lane , Timaru 7910
<b>Address for service of village:</b> This must be a physical address in New Zealand. It cannot be a post office box or private bag address.	12 Park Lane , Timaru 7910
<b>Postal address of village:</b>	PO Box 278 TIMARU 7940
<b>Email address for village*:</b> The Registrar will use this address to contact the village.	ceo@pssc.co.nz
<b>Telephone number for village*:</b> The Registrar will use this number to contact the village.	(03) 687 7945
<b>Fax number for village (optional):</b>	(03) 688 8716

\* We recommend using business contact details rather than personal ones.

<b>Name of village</b>	Strathallan Retirement Village
<b>Registration number:</b>	2040005

**PART 2: OPERATOR DETAILS**

If there is more than one operator, please complete a separate 'Operator details' page for each operator of the village and attach all pages to this annual return.

<b>Name of operator:</b>	Presbyterian Support Services (South Canterbury) Incorporated
<b>Company or other registration number (if any):</b>	1726602
<b>New Zealand Business Number (if any):</b>	9429042808701
<b>Nature of operator:</b> For example, company, incorporated society, charitable trust, limited partnership, partnership, natural person.	Incorporated Society & Registered Charity
<b>Address of registered office of operator:</b> This address must be a physical address in New Zealand. It can't be a post office box or private bag address.	12 Park Lane, Timaru 7910
<b>Address for service of operator:</b> This address must be a physical address in New Zealand. It can't be a post office box or private bag address.	12 Park Lane, Timaru 7910
<b>Postal address of operator to which communications from the Registrar may be sent:</b>	PO Box 278 TIMARU 7940
<b>Email address of operator:</b>	ceo@pssc.co.nz
<b>Telephone number of operator:</b>	(03) 687 7945
<b>Fax number of operator (optional):</b>	(03) 688 8716

Continue on a separate sheet if necessary.

Name of village

Strathallan Retirement Village

Registration number:

2040005

PART 3: CERTIFICATE OF REGISTERED DOCUMENTS

Section 13(1) of the Retirement Villages Act 2003 requires the annual return for the village to be signed by the operator or by a solicitor or qualified statutory accountant (within the meaning of section 5(1) of the Financial Reporting Act 2013).

I,  
(insert name of operator)

Presbyterian Support Services (South Canterbury) Incorporated

certify that for:  
(insert name of the  
retirement village)

Strathallan Retirement Village



Each registered document is correct, current, and not likely to mislead or deceive any resident, intending resident, or the public.

Signature:



Name of signatory: E MCIVOR

Dated: 14-12-25

Continue on a separate sheet if necessary.

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**Name of village** Strathallan Retirement Village

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**Registration number:** 2040005

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#### PART 4: CHECKLIST

To speed up registration, use this checklist to ensure you have included all the information required.

#### CHANGE OF CIRCUMSTANCES (IF APPLICABLE)

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- A change of circumstances form has been submitted to the Registrar (if any of the following details have changed):
- retirement village name
  - operator details
  - registered document details
  - land details
  - change of statutory supervisor, or
  - any other material changes.
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#### FORM COMPLETED AND SIGNED

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- Check that you have completed parts 1, 2 and 3 of this form (Attach extra pages if necessary).
- Make sure the form has been signed.
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#### SUPPORTING DOCUMENTS REQUIRED

Please attach the following:

- A copy of the audited financial statements that comply with section 35B of the Retirement Villages Act 2003 (the Act) or, as referred to in section 35F of the Act, the audited financial statements that comply with subpart 3 of Part 7 of the Financial Markets Conduct Act 2013 or section 55 of the Financial Reporting Act 2013.
- A copy of the audited financial statements which comply with section 35C of the Retirement Villages Act 2003 (where applicable).
- A copy of the statutory supervisor's certification addressed to the Registrar (where applicable).
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#### PART 5: CONTACT DETAILS OF PERSON COMPLETING THIS FORM

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**Name:** Deepika Nayyar

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**Address:** 12 Park Lane  
Timaru 9710

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**Email address:** Deepika.KNayyar@pssc.co.nz

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**Telephone number:** (03) 6877945

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**Fax number (optional):**

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